



FAITH COMMUNITY NURSING INTEREST GROUP



FCNIG Faith Community Nursing Interest Group



# Annual Report 2022

## *Goal*

*To act as the voice and forum for specialized areas of the nursing profession. FCNIG supports and encourages the ministry of parish nurses in their wholistic practices.*



**RNAO**

Registered Nurses' Association of Ontario  
L'Association des infirmières et infirmiers  
autorisés de l'Ontario

# Table of Contents

Agenda of FCNIG AGM .....	Page 3
President's Report.....	Page 5
Past President's Report .....	Page 6
FCNIG Executives (2021-2021).....	Page 7
Financial Report .....	Page 8
Membership Report.....	Page 9
Policy and Political Report.....	Page 12
Communication Report.....	Page 13
Social Media Report.....	Page 15
Student Report.....	Page 16
Regional Report.....	Page 17
Minutes of 2021 AGM.....	Page 18

# Annual General Meeting Agenda

## **FCNIG Virtual Annual General Meeting**

**November 5, 2022**

**9:00 am – 12:00 am**

### **1.0. AGM Business**

- 1.1.** Welcome and Opening Prayer
- 1.2.** Approval of Agenda
- 1.3.** Approval of Minutes for 2021 AGM
- 1.4.** President's Annual Report
- 1.5.** Financial Report
- 1.6.** Membership Report
- 1.7.** Policy and Political Action Report
- 1.8.** Communication Report
- 1.9.** Social Media Report
- 1.10.** Student Report
- 1.11.** Regional Report
- 1.12.** Nominations/Appointment Results and Summary of Executives (2021-2022)

### **2.0 Presentation by Jeanne Lambert and Elsie Millerd**

### **3.0. Keynote Speaker: Dr. Immanuel Joseph**

### **4.0. Members' Voices**

### **5.0. Closing Prayer**

### **6.0. Adjournment**



# President's Report

I attended the '2022 Caring for the Human Spirit Conference & International Westberg Symposium' which was a virtual seminar. The Keynote speaker is Ira Byock, M.D., FAAHPM Founder and chief medical officer of the Institute for Human Caring, a component of Providence St. Joseph Health. Ira Byock will be discussing, 'Evidence Of Spirituality In Healthcare Is Everywhere (When We Know How To Look)'.

I attended the Faith Community Nurses International (FCNI) Research BOD meetings in June and September 2022. FCNI is an all-nurse specialty nursing organization for faith community nursing that is based in the United States of America. FCNI has created a practice tool-kit for faith community nurses (FCNs) on topics such as Advanced care planning and end-of-life, falls' prevention, aging and elder care, mental and behavior health resources. FCNI has educational events and trainings. For instance, in June 2022, FCNI offered a webinar on Strategies and Tools for Aging and Loss Issues for FCNs. Please visit their website for more information: [fcninternational.org](http://fcninternational.org)

During the RNAO annual general meeting (AGM) in June 2022, I attended the meetings on June 9<sup>th</sup> and 10<sup>th</sup> for Consultative Representatives where I represented FCNIG and voted on important resolutions.

I connected with Michelle Solomon who is an Advanced Practice Nurse and has her MScN in nursing health promotion. She is learning the clinical nurse specialist role. Additionally, she is a psychiatric or mental health nurse. Currently, she is in the last year of her PhD studies. Her research focuses on spirituality in youth living with bipolar disorder. She is interested in how the Millennials and Generation Zs define and understand spirituality and what that means for how health professionals and spiritual leaders etc. can support them. She is very interested in psycho-social-spiritual factors and how they relate to mental health disorders in young people. She has joined our FCNIG executive and is working with the Communications and Media ENO to publicize FCNIG to her wider community of nursing students at Western University and RNAO members.

I connected with Jeanne Lambert, a FCN and an executive member of FCNIG. Jeanne Lambert and Elsie Millerd will be presenting their research article in our AGM. They will present on: What Are the Characteristics of the Parish Nursing Research Literature and How Can it Inform Parish Nurse Practice and Research in Canada?

I also contacted Dr. Immanuel Joseph to be our Keynote speaker at our AGM. Dr. Immanuel Joseph is a six time author, three-time TEDx speaker, former cancer scientist, life coach, teacher and compassion activist. Dr. Immanuel Joseph obtained his PhD from the Tulane University of New Orleans and his life coaching certification from IPEC. He has taught compassion skills in companies including at Facebook, Amazon, Salesforce, HSBC and Box. Immanuel helps individuals find their inner peace through his coaching and is active in building various human development programs for organizations. His latest book, The Road

to Kedarnath, a story about forgiveness and healing, released a number one new release in multiple categories in October. Learn more about Immanuel's work on compassion at [www.compassionleaders.com](http://www.compassionleaders.com)

I also connected with Lily Cugliari-Kobayashi, a FCN and an executive member of FCNIG. She is interested in hosting a face-to-face educational day in January 2023 as well as our next AGM in November 2023, which will be face-to-face.

FCNIG is looking for capable individuals to fill up the following executive positions (President-Elect, Communications ENO, Student Liaison, Politics and Political Action, and Membership). If you are interested in an executive position with FCNIG, please connect with me ([divine\\_love25@hotmail.com](mailto:divine_love25@hotmail.com)) or our Communications ENO Gloria Wiebe ([gloriawiebe@sympatico.ca](mailto:gloriawiebe@sympatico.ca)).

### **Proposed goals for 2023**

The proposed goals for 2023 are to advance our Interest Group (IG) profile through Social Media platforms, develop best practice guidelines for spiritual care and increase our revenue and membership numbers. To aid in the recruitment of members, we continue to make it free for students to join FCNIG.

I appreciate all you do as parish nurses or faith community nurses, and I am proud to be part of FCNIG!

Respectfully submitted on October 21, 2022

Ola Babalola, Nurse Practitioner- Primary Health Care, MN, BScN, Critical Care Nursing

# Past President's Report

## Highlights for 2022

- Joined the board of Interchurch Health Ministries Canada, (ICHM) where I serve as the Parish Nurse (PN) resource. ICHM promotes and supports Church Health Ministry and Parish Nursing provided through faith communities.
- Continue as social connector and committee member for Stone Soup Network, a ministry at Windermere United Church (WUC) where I was PN for 7 years.
- Attended Westberg Symposium keynote speakers as well as workshop on end-of-life care.
- Attended World Forum for PNs' where 50 countries were represented. Presented an overview of ICHM projects "Alive and Well", "Join the Talk", and ICHM community platform.
- Hosted a podcast with Rev. Dr. John Swinton February 2022 on Dementia: Living in the Memories of God.
- Organized webinar September 2022 on Grief with Canadian Virtual Hospice as part of ICHM "Alive and Well" project.
- Completed the Sanctuary Course on Faith and Grief.
- Attended two webinars by Pathways to Promise (formerly Mental Health Ministries) on Companionship and Mental Health Justice.
- Continued my membership with CNA, CAPNM, SCA and HPCO.
- Celebrated 10 years as PN in 2022.

Blessings,  
Anne-Marie Mohler, RN

# Board of Directors 2021 - 2022

President	Ola Babalola
Past President	Anne- Marie Mohler
President Elect	Vacant
Secretary/Financial ENO	May Tao
Communications ENO	Gloria Wiebe
Communications Social Media ENO	Maria A. Lippa
Membership ENO	Lily Cugliari-Kobayashi
Policy & Political Action ENO	Dot Klein
Student ENO	Dominic Stewart
Regional Representatives	
Region 6	Lily Cugliari-Kobayashi/Mariassunta Lippa
Region 7	Gloria Wiebe
Region 8	Mary Lynch (until March 2022)
Region 9	Jeanne Lambert
Region 11	Dot Klein

*“Prayer is not the least we can do for someone; prayer is the most we can do.” –Unknown.*

# Financial Report

I am pleased to report that the Faith Community Nursing Interest Group (FCNIG) continues to be in a stable financial position. The financial summary below provides a detailed breakdown of the revenue and operating expenses for the fiscal year from November 1<sup>st</sup>, 2021 to October 18<sup>th</sup>, 2022.

<b>Financial Summary-November 1<sup>st</sup> 2020 to October 18, 2022</b>	
Bank of Montreal (BMO) Chequing Account Balance (as of October 24, 2020)	\$9377.17
RNAO Membership Fees	\$2970.00
<b>Total Revenues + Carryover Balance</b>	<b>\$12,277.17</b>
<b>Total Expenses</b>	
CAPMN Membership	\$100.00
CAPMN Convention Support	\$250.00
Westberg Symposium	\$319.54
Faith Community Nurses International Membership	\$65.40
FCNIG Networking Speaker (Claudette Holloway)	\$200.00
Total Expenses	\$934.94
Bank Balance as of Oct 18, 2022	<b>\$11,412.23</b>

The expense were lower than what was expected this year due to the COVID-19 pandemic situation. All in person meetings, workshops and conferences were either cancelled or in virtual.

In summary, FCNIG has been fiscally responsible in managing funds effectively to ensure expenditures are well within budget and the allocation of bursaries to support members in professional development. The FCNIG Executive will continue to oversee routine financial processes throughout the year, including the development and monitoring of the annual budget. In closing, I would like to thank the FCNIG Executive for their support and guidance throughout the year.

Respectfully Submitted,

May Tao

# Membership Report

By observing the graph for membership numbers over the past 6 years, one can see that overall, except for the total student membership, the other category shows that their total numbers do fluctuate yearly but not significantly. The total student membership has increased significantly and tremendously. The total number of combined RNs and NPs has decreased slightly by 9 members, from 112 to 103. We did not receive the total number of retired members thus far. Although as of June 2022, there were 17 RNs which had retired. I strongly recommend that we continue to not charge students a membership fee. This initiative likely has resulted in the student membership rising so high.

Strategies to help maintain and increase our membership:

1.) Lets continue to encourage other fellow RNs, regardless of what nursing specialty they practice to join FCNIG and learn more about our role. It is a very unique role which overlaps with so many other nursing roles.

2.) Lets continue to sustain any and all opportunities to engage nursing students in any capacity to learn more about our role.

a.) We must continue to encourage to have a Nursing Student Liaison Position/Role within our executive. Currently Dominic, student will continue in this role to the end of this school year's term. We are working hard to find a replacement.

b.)Continue to work in collaboration with Schools of Nursing in providing clinical placement rotations within an actual Faith Community i.e. Churches.

Currently, i am facilitating a Fall Term Nursing Placement @ Holy Rosary Church in collaboration with Humber College/University School of Nursing, 3rd Year Nursing Students. This year they are preparing and planning for a Health presentation which will look at the Mental Health Impact which COVID has had across the Lifespan.

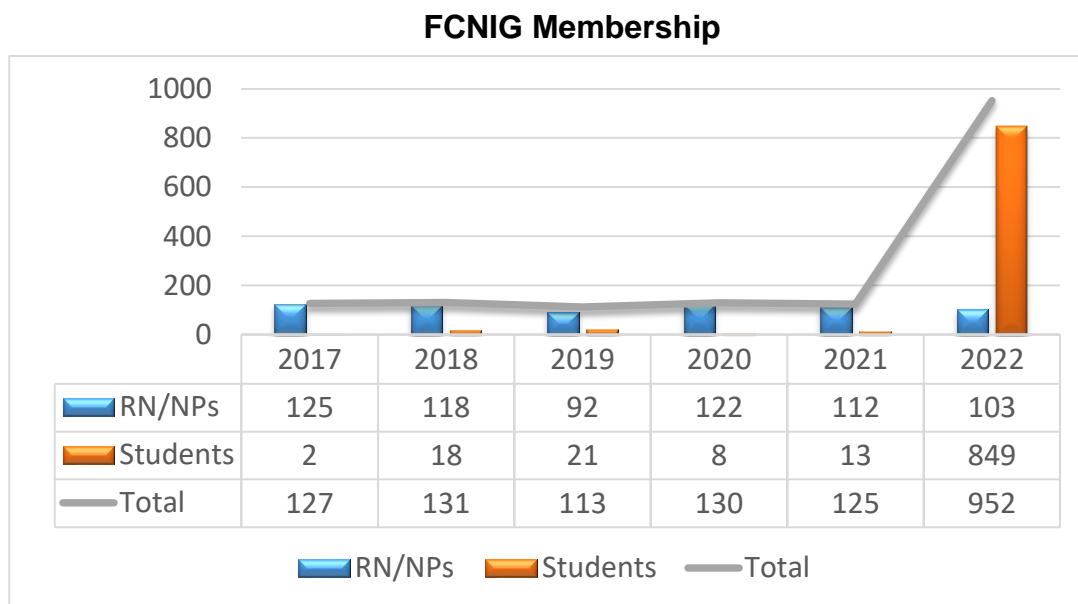
I am also delighted to inform you that Michelle Solomon has joined us.

Michelle has drafted a wonderful letter (see below) to share with the nursing faculty @ The University of Western Ontario in London. Let's consider to send the letter to additional Schools of Nursing.

FCNIG shall continue to strive to find additional initiatives to help increase our membership.

Faithfully yours in outreach,

Lily Cugliari-Kobayashi, RN, Parish Nurse  
Faith Community Nursing Practice Ministry



### Sample Letter to share with Nursing Faculty

Hi, I'm Michelle Solomon, a mental health nurse in the PhD program at Western University. I want to introduce you to an area of nursing focusing on the spiritual dimension of health—**Faith Community Nursing**.

Faith Community Nurses are licensed, registered nurses who practice holistic health for self, individuals, and the community using nursing knowledge combined with spiritual care. They function in paid and unpaid positions as pastoral team members in various religious faiths, cultures, and countries. Their work focuses on the intentional care of the spirit, assisting the members of the faith community and other faith-based organizations to maintain and/or regain wholeness in mind, body, and spirit (Westberg Institute for Faith Community Nursing, 2022). [For more about Faith Community Nursing, visit the Westberg Institute for Faith Community Nursing.](#)

### The Faith Community Nursing Interest Group (FCNIG)

Interested in joining the [Faith Community Nursing Interest Group \(FCNIG\)](#)? Membership is **FREE** for students. [Sign up here.](#)

FCNIG is one of several interest groups of the *Registered Nurses Association of Ontario* (RNAO) that act as the voice and forum for specialized areas of the nursing profession. FCNIG supports and encourages Faith Community Nurses in holistic practices and exists:

- To provide a forum for communication and exchange of ideas
- To promote awareness of the roles of Faith Community Nurses and serve as a liaison with RNAO, CNA, and other groups in promoting certification of Faith Community Nurses.

- To provide professional support to Faith Community Nurses.
- To encourage the formation of liaison groups throughout Ontario.
- To support the implementation of standards of practice for Faith Community Nursing
- To encourage the participation of Faith Community Nurses in education and research.
- To ascertain the feasibility of the FCNIG being a corporate group member in the Canadian Association for Parish Nursing Ministry-CAPNM-the standardizing body.

**The next Annual General Meeting** is November 5<sup>th</sup> from 9 AM-12 PM. To join the meeting or for more information, [contact FCNIG](#).

[Meet President Ola Babalola!](#)

## **CNA Position Statement on Spirituality, Health, and Nursing Practice**

The Canadian Nurses Association (CNA) believes that spirituality is an integral dimension of an individual's health (Canadian Nurses Association, 2010). Read the [CNA Position Statement on Spirituality, Health, and Nursing Practice](#).

### [Standards of Practice for Faith Community Nursing](#)

[The standards of practice for Faith Community Nurses](#) (formerly Parish Nurses) by the [Canadian Association for Parish Nursing Ministry \(CAPNM\)](#) are intended for use along with all other standards that apply to registered nurses engaged in Parish Nursing. To practice safely and competently, nurses comply with professional standards, base their practice on relevant evidence, adhere to the Canadian Nurses Association Code of Ethics for Registered Nurses, and continually acquire new competencies in their area of practice (CNA and CASN, 2004b) (The Canadian Association of Parish Nursing Ministry, 2021)

### [Certificate Course for Faith Community Nursing](#)

[The 'Foundations in Parish Nursing' certificate course through St. Peter's Seminary in London, Ontario, introduces fundamental concepts of Faith Community Nursing that meet the criteria of CAPNM. In addition, the course includes an intensive week-long online course, 'Foundations Plus,' available through the University of Dayton Virtual Learning Community.](#)

*—As a profession, we will be stronger and more resilient when the spiritual dimension is integrated in our own health—*

## **Reference**

Canadian Nurses Association. (2010). *Spirituality, health, and nursing practice*. Canadian Nurses Association. [https://hl-prod-ca-oc-download.s3-ca-central-1.amazonaws.com/CNA/2f975e7e-4a40-45ca-863c-5ebf0a138d5e/UploadedImages/documents/PS111\\_Spirituality\\_2010\\_e.pdf](https://hl-prod-ca-oc-download.s3-ca-central-1.amazonaws.com/CNA/2f975e7e-4a40-45ca-863c-5ebf0a138d5e/UploadedImages/documents/PS111_Spirituality_2010_e.pdf)

[The Canadian Association of Parish Nursing Ministry. \(2021\). Standards. CAPNM. https://www.capnm.ca/about/standards/](#)

[Westberg Institute \(2022\). What is faith community nursing? Westberg Institute of Faith Community Nursing. https://www.westberginstitute.org/faith-community-nursing.html](#)

# Policy and Political Action Report

The role of the Interest Group PPAN ENO is limited on a provincial level to participating in the February Queen's Park Day which for the last 2 years has been a virtual event. RNAO organizes the event and invites the provincial political leaders to speak and to respond to the questions that registered nurses have about health care and issues around the determinants of health (poverty, housing, accidental opioid overdose, mental health supports, safe injection sites etc). Queen's Park Day 2022 was followed by the Ontario political election. The questions were "pointed" and direct.

The "Take Your MPP to work" is a chapter event. Interest Group members are encouraged to join with the chapter in their area to support the event. The RNAO Sudbury Chapter declined my request to join the chapter event as the RNAO FCNIG PPAN ENO. No reasons were given

My term as RNAO PPAN ENO for FCNIG has expired. I have served several terms and believe that other FCNIG members should have the opportunity to develop advocacy skills as well as knowledge of the political systems. I am always available to mentor. I have learned a lot over the years. I also volunteer with the Ontario Health Coalition and do advocacy work for them on the federal, provincial and municipal level. I work with the local media, speak to local groups on health care issues and on Oct 2nd, I spoke at the OHC Annual goal setting meeting on health care issues in Northern and Rural Ontario. One of the critical issues that I am now focusing on (besides LTC) is the major threat to public health in this province. In 2019, the Ford government announced its plans to merge the current 34 PHUs into just 10 regional PHUs. All of Northern Ontario would be merged into one PHU and would cover 3/4 of the geographic area of Ontario. Then the COVID pandemic hit and the cuts/restructuring plans were put on hold but not abandoned. In 2020, the Ford government cut funding to PH. Funding from the provincial government was cut from 75% to 70%. This means that the Municipal governments now need to support their local regional PHU for 30% of the PHU budget. Restructuring and mergers do not yield better care. They produce less responsive and less democratic services at a higher price. Local governance of public health matters because local communities have different challenges (urban/rural, linguistic, cultural, etc.). I am presently taking every opportunity to ensure that the public and the municipal councils in my area understand and support the vital contributions of public health measures and understand the ramifications of restructuring, cuts and privatization. Public health works to prevent illness and promote health while other parts of the health care system treat illness

Sincerely

Dot (Dorothy) Klein RN BScN

Graduate from St Peter's Seminary Enhanced Parish Nurse Program including of the University of Dayton Ohio related programs

CAPNM Bylaw Committee member

RNAO FCNIG PPAN Co- ENO 2020-2021

# Communication Report

The Executive Network Officer (ENO) for Communications helps to promote awareness of our Interest Group and our colleagues in nursing. By engaging the media, social media, and other platforms we can promote our unique nursing practice and activities to make sure that our voices are heard - *“Speaking out for Health, Speaking out for Parish/ Faith Community Nursing.”*

Since we did not receive any nominations for this position in this year’s elections, I have continued in an acting role. I am very pleased to announce that Michelle Solomon is taking on this position. She is a mental health nurse and in the PHD program at Western University. Michelle also holds an MScN, and comes with a keen interest in learning more about spiritual care and well-being in nursing practice and particularly sharing this with nursing students. She has already transitioned into the role and on October 18 sent out an email to the undergraduate students at Western. Further communications will include information on the history, role and standards of practice. She will promote FCNIG on her own Facebook and Instagram and work with Marie, Social Media ENO on our website. As a member of FCNIG executive, Michelle can be more closely aligned with RNAO to respond to the major issues and challenges regarding nursing practice and delivery of health care.

Region 7 Representative – RNAO members must now be situated within the Region they live, so will no longer hold this position. In the past I chose Region 7 in which I worked.

## **Activities of 2022**

- January 31, group email with a call for *Members Voices* Submissions for Assembly of Leaders in February 24, 25.
- February 18 assisted to create and submit *Members Voices* report to RNAO
- Winter Newsletter 2021 - submitted article *Reflection on FCNIG AGM, October 23, 2021*, and a report on RNAO. Attended CHNIG webinar *A Day in the Life of a Street Health Nurse*, and wrote article for the Newsletter.
- Email posting on *Remembering FCNIG member Mary Theresa Lynch* on her sudden death on March 8, 2022.
- April 3, 2022, Newsletter special edition honouring Mary Lynch. Submitted article and assisted with the editing.
- May 10, Group email *First call Nominations for executive positions elections*, for President-elect, Policy & Political Action ENO, Communications ENO, and Student member.
- June 16, Second Call sent out on with follow-up with Carrie Edwards on July 7. Notified executive that no nomination received so they can now make appointments for these positions.
- June 1, Group email Virtual Networking Event on June 11, 2022. Assisted with planning and contributing to program.

- September 29 attended executive meeting to plan 21<sup>st</sup> AGM on November 5, 2022
- October 12, AGM Group email submitted.
- Several email communications and ZOOM meeting with Michelle Solomon, orientation to Communications ENO.
- Participated in monthly zoom meeting of the Parish Nurse Practice Network planned by Linda Hopkins, Parish Nurse.
- May 5, 6, Attended the Virtual CAPNM AGM, member of the Standards Committee
- Attended NCF International Conference on Saturday October 15, *Evidence-Based Spiritual Care in Nursing Practice*, and the *Values Based Teaching Taster Course*

**Communications ENO Office Resource:** Victoria Alarcon, [valarcon@RNAO.ca](mailto:valarcon@RNAO.ca), and Madison Scaini [mscaini@RNAO.ca](mailto:mscaini@RNAO.ca)

Other tools to assist in getting the word out:

- Speaking out: A guide to the communications executive network officer role.
- Media relations toolkit: Understand how to work with the media to get your message out, including interview tips and a media advisory/release template.
- Quick tips for better writing developed by home office staff, these tips and tricks will help you write in the RNAO style, following the Canadian Press style guidelines.
- RNAO logo guide: Learn the proper use of RNAO's logos to ensure brand consistency.

Gloria Wiebe, RN

# Social Media

My report is very brief; not many changes since our last meeting and discussion earlier in the year:

- For our FCNIG website, there is a new RNAO telephone/virtual support person available for any support required to navigate our website (ie. make changes, for additions):

Anukul Thakur,  
Social Media and Web Media Editor, Communications  
[athakur@rnao.org](mailto:athakur@rnao.org)  
416-408-5609/1-800-268-7199 x 210

- Recruiting stories from our PNs focusing on "A day in the life of a Parish Nurse". Your submission does not need to be very long and the focus would be on highlighting the role of PNs and how you made a difference.
- Kindly provide feedback/ideas/thoughts in terms of what you like to see on our FCNIG website.

For Social Media exposure: with Michelle now on board, we can collaborate in moving forward to create a Facebook Page and/or other Social Media platform with the support/assistance from the new RNAO support person. My thoughts in moving forward in this portfolio is perhaps to consider combining the roles of the Communication and Social Media under one ENO as they are very closely aligned. Your thoughts and feedback on this would be greatly appreciated!  
Thank you!

Submitted by Maria Lipka, RN BScN MN

# Student Report

I have currently started a new placement with Mount Sinai on their surgical oncology unit it involves reconstructive ortho, ENT, maxillofacial and gyne. I have been there for about 3 weeks and I am now starting to implement my learning plan. It is the following: I want to learn to further develop my communication technique with orthopedic patients and interprofessional team. My sub goals are I want to be able to describe information clearly and concisely to the interprofessional team regarding orthopedic patients through report and documentation and I want to be able to demonstrate excellent discharge teaching to orthopedic upon discharge. I am also apart of Toronto Metropolitan University's CNSA as their director of policy and political action. It is a new role so I am still trying to figure out how to navigate it.

Submitted by,

Dominic Stewart

# Regional Report

Note: FCNIG Executives only received a report from Region 11.

## **Region 11**

I am the RNAO FCNIG representative for Region 11. I will remain in this region for the next term. I serve on the CAPNM policy and bylaw committee. We are presently reviewing and discussing Cam Harder's recent report on "What is Parish Nursing and what is the future of Parish Nursing/Faith Community Nursing in Canada" This report was commissioned by the Interfaith Committee in Saskatchewan and supported by the Saskatchewan Ministry of Health. This report looks at the education and preparation of Parish Nurses/Faith Community Nurses. All this is very relevant to me and to the sustainability of PN and FC nursing in Northern and Rural Ontario as well as Canada. I continue to serve 5 Faith Communities in my area and work with their clergy/faith leaders to support the wholistic health needs of their members. I follow the CAPNM Standard for Parish Nurses as well as the CNO standards for Professional Nurses. It is a rewarding experience for me

Dorothy (Dot) Klein RN BScN graduate from St Peter's Seminary in 2019 with the "Foundations in Parish Nursing Plus program"

# Minutes of 2021 AGM

## 20<sup>th</sup> Annual General Meeting, Faith Community Nursing Interest Group

October 23 2021 9:00 a.m. – 11:00am.

Virtual Meeting via Zoom

Minutes

**Present:** Olayinka Babalola, Lily Cugliari-Kobayashi. Emily Donato, Marguerite Goodfellow, Linda Hopkins, Lanadee Lampman, Maria Lippa, Mary Lynch, Maureen McNeish, Elsie Millerd, Anne Marie Mohler, Catherine Ryan, Mary Shaw, Louise Trapp, Nancy Truscott, Gloria Wiebe, Daniel Lau

**Guest Speaker:** Dr. Claudette Holloway

Regrets: May Tao

9:00am- 9:05am WELCOME - Olayinka (Ola) Babalola (FCNIG President)

Opening Prayer/Devotional – Ola prayed for you and remembered May Tao's mother

### 9:05am – 10:00 am Business Meeting

Agenda item	Discussion/Report	Actions
1.0 Review of Agenda as circulated	Agenda reviewed	
1.01 Additions to the Agenda	No additions to the Agenda	
1.02 Approval of the Agenda	Motion by: Ola Babalola Seconded by: Lily Cugliari-Kobayashi All Approved	
2.0 Review of the MINUTES from October 23, 2021 AGM	Minutes Reviewed	
2.01 Approval of minutes from October 23, 2021 as circulated	Motion by: Ola Babalola Seconded by: Mary Lynch All approved	
3.0 President's Report (Ola Babalola)	Ola encouraged the members to read the President Reports of the annual report. Highlights of her President's Report <ul style="list-style-type: none"> <li>• Attended RNAO meetings including RNAO assembly, AGM, and Queen's Park Day,</li> <li>• Disseminating information on educational events and</li> </ul>	

	<p>resources to support Parish Nursing practice</p> <ul style="list-style-type: none"> <li>• Provide mentorship and support to FCNIG executive members</li> <li>• Submitted Members' Voices reports to share the amazing work that our members do.</li> </ul> <p>Activities since last AGM include the following:</p> <ul style="list-style-type: none"> <li>• Connected with Anne-Marie Mohler, our past president, who shared that she has been busy at her parish</li> <li>• Connected with our past Newsletter ENO Jeanne Lambert. Jeanne won't be able to continue as an executive due to health challenges, but she will remain as a regional representative.</li> <li>• Attended a virtual meeting with Belinda Gruber (social worker at Lakeridge Health Oshawa) on Inclusion, Diversity and Equity.</li> <li>• Attended a 7-hour virtual workshop on Crucial Conversations.</li> <li>• Connected with Lily Cugliari-Kobayashi, our FCNIG Membership ENO, region 6 representative and a parish nurse. Due to personal and professional commitments, she is unable to take on the role of President Elect now but she will consider it in the future.</li> <li>• Connected via email with Dr. Michael Scarcello, who is FCNIG direct contact with the Board of Directors at RNAO. As a board liaison, Dr. Michael will provide a bridge for dialogue between FCNIG and the Board of Directors at RNAO for continued collaboration.</li> </ul>	
4.0 Past President's Report (Anne-Marie	Highlights of Past President's Report COVID lead on training and public	

Mohler)	<p>health protocols</p> <p>Food security and COVID isolation support. 348 food cards, 276 fresh produce boxes, and 476 visits to our food pantry were given out.</p> <p>Received Emergency Food Grant from Second Harvest for \$10,000</p> <p>Saw 40% increase in food pantry visits</p> <p>Worked with my minister to help others in the community through partnerships with Feed It Forward, Stone Soup Network, Four Villages CHC, and Neighbours Helping Neighbours</p> <p>Created a partnership with Diaper Box Toronto that provided baby diapers, baby wipes, and baby formula to families in need</p> <p>Organized online events on the Sacred Practice of Caregiving and Anxiety - Friend or Foe</p> <p>Completed two online courses offered by Hospice Palliative Care Ontario (HPCO) on Complicated Grief and Trauma, and Structural Health Inequities in Vulnerable Populations</p> <p>Received Community Champion award from both my MP and MPP for my work during COVID</p> <p>Completed online training through Public Health Ontario on IPAC core competencies</p> <p>Joined the board of InterChurch Health Ministries, Canada, whose mission promotes and supports Church Health Ministry and Parish Nursing provided through faith communities.</p> <p>Continued my membership with CNA, CAPNM, and HPCO</p>	
5.0 Finance Report (May Tao)	<ul style="list-style-type: none"> <li>• Ola reported the financial statement and proposal Budget instead of May Tao.</li> <li>• Total expense is \$1296.00</li> <li>• Total Bank balance as of October</li> </ul>	

	<p>23, 2021 is</p> <ul style="list-style-type: none"> <li>• \$9377.17</li> <li>• The expenses were lower than what were expected this year due to the COVID 19 pandemic situation.</li> <li>• Officially changed our name in the bank account of the Bank of Montreal from PNIG to FCNIG and set up new signing officers, register for online banking, obtain new bank card and order cheque books.</li> <li>• FCNIG has been fiscally responsible in managing funds effectively to ensure expenditures are well within budget and the allocation of bursaries to support members in professional development and education.</li> </ul>	
6.0 Membership Report (Lily cugliari-kobayashi)	<p>2021 membership: RN/SPs 112 Students: 13 Total: 125</p> <p>Need to increase our numbers of membership at all levels. Send any ideas to Lily</p> <p>One strategy would be that if each of us to assist in recruitment and retention of members, by inviting them to join FCNIG,</p> <p>Currently involved with Humber-University of New Brunswick Nursing Program this year. These 3rd year nursing students are doing their community placement at Holy Rosary church. Lily will be able to speak with them about the goals of FCNIG and ask them to join our interest group.</p>	
7.0 Policy and Political Action Report (Dot Klein)	<p>RNAO revised the role of the PPAN in Interest groups in the fall of 2020. Interest Group PPAN ENOs are to work with their chapter PPAN ENOs on the "RNAO Take your MPP, the "Queen's Park on the Road" in Oct-December and the "RNAO Queen's</p>	

	<p>Park Day" in February.</p> <p>RNAO home office has (and continues to have) a regular update and "Doris's Blog" which all nurses are encouraged to read.</p> <p>Since the resignation of Shannon Culkeen, Dot agreed to take the FCNIG PPAN ENO position until a new FCNIG member would be voted into the position.</p>	
8.0 Communication Report (Gloria Wiebe)	<p>Activities of 2021</p> <p>Attended Zoom executive meeting and submitted a communications report.</p> <p>Joined RNAO webinar, Open Forum for Nurses: how are we doing?</p> <p>Sent a mass emailing, A Call for Members Voices asking members to contribute submissions for the RNAO Assembly March 25th.</p> <p>Along with President Ola Babalola' and Social Media ENO, Maria Lippa, Gloria participated in the FCNIG website training that was organized by RNAO. Launched our new website fcnig.rnao.ca.</p> <p>Had several consultations with Ian Wilson, Database/Web Developer.</p> <p>Meet frequently with Maria Lippa to develop and add more content to the website.</p> <p>Attended RNAO Interest Group Chairs Meeting and RNAO Assembly.</p> <p>Continued to be on the Canadian Association for Parish Nursing Ministry (CAPNM) Standards Committee.</p> <p>Sent mass email to members for one member one vote on offering free membership to undergraduate nursing students.</p> <p>Participated in RNAO Webinar COVID-19, Recognizing Nurses Leadership in the Pandemic.</p> <p>Sent mass email with a call for nominations for 2021-22, position of president-elect and communications ENO.</p> <p>Attended CAPNM Virtual AGM</p> <p>Joined Ola and May at the BMO to</p>	

	<p>complete financial transactions, and to make the name change.</p> <p>Sent summer newsletter to members and made available on the website.</p> <p>Submitted a review article of the 2021 CAPNM Conference and AGM.</p> <p>Attended RNAO 96th AGM</p> <p>Worked with May Tao and CHNIG nursing student, Janet Leung to produce a video celebrating our 20th anniversary to submit for Members Voices,</p> <p>Held FCNIG Networking Event in June, assisted with the planning, submitted a communications ENO report, and introduced Kathy Murtha, Keynote Speaker.</p> <p>Attended the CHNIG Virtual AGM.</p> <p>Sent mass email to save the date for FCNIG AGM, October 23, 2021</p> <p>Participated in many of the monthly meetings of the Ontario Parish Nurse Practice Network lead by Linda Hopkins.</p>	
9.0 Social Media Report (Maria Lipka)	<p>Collaborated with the Communication ENO, Gloria Wiebe, and the RNAO contact person (Ian Wilson) for their assistance in going live with our new FCNIG website</p> <p>Collaborated with the RNAO - Web and Social Media Editor and Communications contact person (Rene Dunkley), in adding a separate tab/category called "Parish Nursing and Education Resources"</p> <p>The resource list was prepared by Gloria Wiebe.</p>	
10.0 Approval of All the Above Reports	<p>Motion by: Ola Babalola</p> <p>Seconded by: Mary Lynch</p> <p>All Approved</p>	
11.0 Nomination/ Appointment results	<p>No nomination received. The FCNIG board will appoint to these positions as appropriate.</p>	
11.01 Approval of the Appointment	<p>Motion by: Ola Babalola</p> <p>Seconded by: Gloria Wiebe</p> <p>All Approved</p>	
<b>10:00 am -10:40 am: Keynote Speaker</b>		

12.0 Keynote Speaker: Dr. Claudette Holloway	Gloria introduced and thanked the speaker Claudette, and she played and sang her favorite hymns.	
<b>10:40 am -11 am: Members' Voices and Meeting adjourned</b>		
13.0 Members' Voices	Louise Trapp discussed about the Foundation Course. Elsie Millerd gave the CAPNM report.	
14.0 Adjournment of the Business Meeting.	Motion by: Ola Babalola Seconded: Mary Lynch All approved Meeting Adjourned	



Photo Courtesy of Lily Cugliari-Kobayashi Circa 2018, St.Michael's College Garden/Bathurst Street Site/Toronto. (Parent Alumni)

The purple Irises represent, historically and still **TODAY** in modern times, royalty first and foremost. Then, the upright petals symbolize: **WISDOM, FAITH AND BRAVERY**. How suitable it could become the floral emblem for the Faith Community Nurses!!