**Letter of support template\* from direct supervisor for application to the**

[**Leadership and Management for Nurses Program**](https://myrnao.ca/lmnpfall2023-application)

\*Applicants may use employer’s letter head and logo

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| **Subject**: Indication of Support for Leadership and Management for Nurses Program, Fall 2023  **Name of Direct Supervisor**  **Title**  **Employer**  **Address**  **Email address**  I, [Name], am the [Title] at [Organizational Name] and am pleased to support [Applicant’s Name] attendance to the **Leadership and Management for Nurses Program** to be held over a four-month period from September, 2023 to December, 2023 on the dates/times indicated below. I am prepared to provide this support which I understand includes:   * release time for (Applicant’s Name) of two full days per month-- one for the formal leadership program sessions and the other for program preparation * approval of a leadership project on (short phrase re area of focus) selected by (Applicant’s Name) that will be part of the program work * ongoing support for leader-manager role development for (Applicant’s Name)   I understand the times of the leadership program sessions are from 8:30 a. m. - 5 p.m. ET on the dates as follows, and that (Applicant’s Name) and I will mutually agree, at least two weeks in advance, on the additional release day each month:   * Modules 1 and 2: September 13 * Modules 3 and 4: October 18 * Modules 5 and 6: November 8 * Modules 7 and 8: December 6   Any questions can be sent to [email].  Signature  Date |