

NSO EXECUTIVE - JOB DESCRIPTION – POLICY & POLITICAL ACTION OFFICER

4.1 It shall be the duty of the **POLICY & POLITICAL ACTION OFFICER** to:

- a. Provide leadership for policy and political action activities related to NSO interest and issues.
- b. Establish relationship with key political/government policy leaders in matters related to NSO interests and issues in collaboration with the President, Vice President, and RNAO Executives. Identify policy and political issues relevant to the NSO mandate and develop strategies for political action most appropriate to address said issues (action letters, position statements, press releases, interviews, blogs). Provide leadership over development and dissemination of policy or position statements related to NSO interests and/or issues.
- c. Collaborate with inter-professional and nursing groups, organizations, and associations to develop and partner in areas of policy and political action.
- d. Prepare and manages annual budget for NSO activities of policy and political action
- e. Represent NSO on RNAO Policy and Political Action Committee
- f. Work with the political process to achieve NSO's goals.
- g. Act as an ambassador for the RNAO and the NSO.
- h. Act as the liaison between NSO and CNSA.
- i. Support and maintain membership through diversity activities.
- j. To submit a quarterly report (every 4 months) to all executives, indicating their NSO activity.
- k. Has voting privileges in the governance and administration of the NSO. Has one (1) vote.
- l. Is a democratically elected position.
- m. Is a position that can be renewed from the previous year's NSO executive (2 year consecutive maximum).
- n. In the absence of a nomination, this position can be appointed at the discretion of the President, Vice-President and Past-President under advisement of the Presidents Council.